



Dear Families:

We are so excited to provide you with information for the upcoming 2019-2020 school year. Early registration for Nashville United Methodist Church members, students currently enrolled in our preschool, and their siblings will begin February 1. Registration for the public will begin March 1. There will be a 10% per month discount on tuition for a second or third child attending.

Class sizes are limited, and children are considered "registered" only when a complete registration form, payment of registration fee, a copy of the birth certificate, and an up-to-date immunization form #3231 have been provided. Completed applications may be returned to the office or mailed to: NUMP 306 S. Berrien St. Nashville Georgia 31639.

Acceptance letters will be mailed the first week of August to include dates of open house and additional information. All registration checks will be deposited June 1.

When a class reaches maximum enrollment, a waiting list will be maintained. If a class does not have the enrollment necessary, it will be cancelled and your registration fee will be returned June 1.

If you have any questions, please call the preschool at 686-3006

God bless you,

Nashville United Methodist Preschool

Items Needed for Enrollment

1. Copy of child's **birth certificate**

2. Up-to-date Form #3231 immunization record The Health Department requires that we keep your child's immunization record on file. Your child's physician or the county health department must complete and sign this form. We must have a copy of your child's current immunization record throughout the school year. You may be asked to provide another if the one on file expires.

3. Payment of registration fee Registration fee is \$100.00. (Registration Fee will pay for supplies, materials, and curriculum.)

REGISTRATION FEE IS NON-REFUNDABLE.

4. Your completed registration form. Registration forms may be picked up/dropped off at the preschool office Monday thru Friday between 8:00am - 12:30pm thru the month of May. Please call for a scheduled time in June/July.

5. Please remember that your 3 or 4 year old students **MUST BE POTTY TRAINED** before school begins in August.

<u>2 Yr old class</u>	<u>2 1/2 yr old class</u>	<u>3 yr old class</u>	<u>4 yr old class</u>
2 Days a Week	3 Days	5 days	5 days a week
2 by September 1		3 by September 1	4 by September 1
\$115 monthly	\$125 monthly	\$150 monthly	\$155 monthly

A \$100.00 supply fee will be due January 15, 2020.

AUGUST TUITION IS DUE ON THE FIRST DAY OF SCHOOL. Please make checks payable to Nashville United Methodist Preschool or NUMP.

Please call the preschool office at 686-3006 or email us at michelle@nump.org with any questions.

Notice of Nondiscriminatory Policy as Pertains to Students

The Nashville United Methodist Preschool does not discriminate on the basis of race, color, national and ethnic origin in administration of its educational policies, admissions policies, scholarship and loan programs, and athletic and other school-administered programs.

Nashville United Methodist Preschool

2019-2020 Preschool Application

Please check class: 2 year old 2 day 2 ½ year old 3 day
 3 year old Pre-K 4 year old

Received by _____ Date _____ Time _____

NON-REFUNDABLE Registration Fee \$ _____ check # _____

Child's Full Name _____

Name prefers to be called _____

Child's Date of Birth _____

Male Female

Mother's name _____ Home phone _____

Home address _____

Place of employment _____

Cell phone _____ Work phone _____

Father's name _____ Home phone _____

Home address _____

Place of employment _____

Cell Phone _____ Work phone _____

Siblings (names and ages) _____

Primary email address _____

Emergency Contact (if parents are unavailable)

Name _____ Phone number _____

Persons authorized to pick up child: Under no circumstances will the child be released to anyone

not on this list without written authorization from parents or guardians.

1. _____
2. _____
3. _____

Who is responsible for the bill? (name and address) _____

Are you a member of a church? ____ Church name _____

Are you actively attending a church in this area? _____ Church name _____

If not, would you like more information about Nashville United Methodist Church? _____

MEDICAL INFORMATION

Please list any health problems or handicaps your child has (Ex. allergies, diabetes, vision etc...)

Right handed _____ Left handed _____

Physician's name _____ Phone # _____

Dentist's name _____ Phone # _____

DEVELOPMENT

Can child dress himself? ____ yes ____ no

How does he/she let you know he/she needs to go to the potty?

At what age was child potty trained? _____

When did child walk? _____ talk? _____

Any information that may be helpful to the teacher (fears, etc...)

Areas where your child may need extra attention _____

Does he/she like to play with other children? ____ yes ____ no

Exposure to children outside the immediate family

____ often ____ seldom ____ never

Exposure to adults outside the immediate family

____ often ____ seldom ____ never

Other group experiences? _____ Sunday School _____ play group _____ siblings

VOLUNTER INFORMATION

As a parent/family member, would you be interested in volunteering in the classroom at various times throughout the year? _____ When available?

2019-2020 NUMP Parent Agreement

- ★ Nashville United Methodist Preschool agrees to provide instruction, following the Berrien County School calendar with the exception of any notified change. Our hours of operation are from 8:30 – 12:00 for the 2's, 2½'s, 3's & 4's.
- ★ Tuition is due by the 1st of each month. A \$10.00 late fee will be charged after the 10th. There is a \$25 returned check fee. As a parent, I understand that if I fall behind in my tuition payments, the director will contact me.
- ★ Mid-year \$100.00 supply fee is due January 30, 2020.
- ★ I represent that I am the legal guardian of the child enrolled and acknowledge that it is my responsibility to keep all information and authorizations pertaining to my child current and up to date.
- ★ I acknowledge that my child cannot be admitted until all required forms are completed.
- ★ I understand that a two-week notice is requested for withdrawal. Families who need to withdraw their student are asked to give a two week's notice and are still responsible for that month's tuition. If parents withdraw their 4 year old (Pre-K) student before December , a two month's tuition fee will be assessed. A 4 year old (Pre-K) student withdrawn after December one month's tuition fee will be assessed.
- ★ Videotaping/pictures of my child may be taken for use within the Nashville United Methodist Preschool. yes no
- ★ Videotaping/pictures of my child may be taken for use outside Nashville United Methodist Preschool. I understand this may include church publications and other forms of social media yes no
- ★ I understand Nashville United Methodist Preschool qualifies for an exemption with Bright From The Start Georgia Department Of Early Care And Learning because our program operates less than 4 hours a day and serves children 2-6 years old. Nashville United Methodist Preschool is not a licensed Pre-k program facility.

Bright From The Start -Georgia Department Of Early Care And Learning
Education Program <4 hrs a day (2- 6 years old) , 290 – 2 – 2- 05 (e) 4

(404-657-5562, www.dec.al.ga.gov)

Parent signature _____ Date _____



Nashville United Methodist Preschool

306 S. Berrien St. Nashville, Georgia 31639

(229) 686-3006

michelle@nump.org

Notice of Exemption

I, _____ acknowledge that I have been informed that Nashville United Methodist Preschool is not a licensed child care facility. I also understand this program is not required to be licensed by the Georgia Department of Early Care and Learning and this program is exempt from state licensure requirements.

Parent Signature

Date